

Key purpose of the role

This role is within the Workplace Technology team and is pivotal to the success and delivery of the key Microsoft 365 initiatives including MS Teams Calling, Windows 11 upgrade, implementation of Intune and setup and management of Audio Visual technology. As a member of the Workplace Technology team, you will be working closely with technology owners, technical teams and project teams that are integral to the next phase of the ASX's technology uplift program and ongoing management of these systems.

Team	Number of reports
Workplace Technology	Direct – N/A Indirect – N/A
Manager	Location
Senior Manager, Workplace Technology	Bridge Street, Sydney With a hybrid office and work-from-home model
Relationships	Special requirements
Technology leadership team members, Cyber Security, Identity, Platform Ops, End Users, Project Managers,	Additional hours as required for Workplace Technology support commitments

Your team

This role is part of the Workplace Technology team that supports ASX's Microsoft 365, End User Compute, Unified Comms and Audio Visual functions across the organisation.

This role is pivotal to the success to implementing key Microsoft 365 applications during the uplift and transformation of the ASX's Technology. This role will work closely with the Senior Manager of Workplace Technology and Microsoft 365 project manager to deliver on the Workplace Technology roadmap.

Your responsibilities

- Provide designer guidance for effective migration planning for One Drive, SharePoint Online, MS Teams Calling, Windows 11 upgrade.
- Strong understanding on M365 and Azure security and controls
- Lead migration strategy and execution for M365 Apps and Windows 10 to 11 migration, deploy a strategy with Autopilot and Intune
- Develop an implementation plan for Microsoft 365 applications, including MS Teams Calling, for optimal performance and user experience
- Collaborate with network engineers to optimize hybrid networking solutions for efficient communication between on-premises and cloud environments
- Ensure compliance with regulatory requirements with deployment of Purview Compliance Manager and implementing effective DLP policies
- Technical documentation and knowledge base articles for technical staff and end users
- Provide end user support as required
- Mentoring and upskilling level 1 technical support team members

Your experience and qualifications

Must have

- A minimum of 5 years' experience as a Microsoft 365 specialist or similar role
- Demonstrated experience developing and implementing Microsoft 365 product suite
- Experience and in-depth technical understanding of deploying and implementing Windows 11, MS Teams Calling, SharePoint, OneDrive and Office 365 applications
- Strong understanding of Office products including macro and VBA experience
- Strong technical leadership and stakeholder management
- Experience in providing Microsoft 365 support to end users
- Deep understanding of Infrastructure including On-prem and SaaS solutions
- Good understanding of Microsoft Entra ID
- Overview and understanding of configuring and implementing Microsoft 365 PowerApps and approval workflows
- Strong understanding of the Microsoft 365 E5 Security Suite

ASX values

We put the market first

We stand up for what's right

We achieve more together

We drive positive change

Nice to have

- Relevant Microsoft 365 certification
- Previous experience with Microsoft 365 Power BI
- ITIL certification
- Virtual Desktop deployment experience
- Active Directory administration experience

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