

# Technical Specialist



## Key purpose of the role

This role is within the Workplace Technology team and will be responsible for the successful configuration and delivery of key Microsoft 365 initiatives including Teams Calling, Windows 11 upgrade, implementation of Intune and setup and management of Meeting AV technology. As a member of the Workplace Technology team, you will be working closely with technology owners, technical teams and project teams that are integral to the next phase of the ASX's technology uplift program and ongoing management of these systems.

Team	Number of reports
Workplace Technology	Direct – N/A Indirect – N/A
Manager	Location
Senior Manager, Workplace Technology	Bridge Street, Sydney With a hybrid office and work-from-home model
Relationships	Special requirements
Cyber Security, Identity, Platform Ops, End Users, Project Managers,	Additional hours as required for Workplace Technology support commitments



## Your team

This role is part of the Workplace Technology team that supports ASX's Microsoft 365, End User Compute, Unified Comms and Audio Visual functions across the organisation. This role is pivotal to the success and implementation of additional Microsoft 365 applications during the uplift and transformation of the ASX's Technology.



## Your responsibilities

- Strong architectural understanding of M365 apps specialising in MS Teams calling, SharePoint Online and OneDrive
- Configure and Implement Intune, Application deployment, mobile device management and Windows 11 upgrade
- Plan and lead Windows 10 to Windows 11 migrations
- Build, deploy and manage SOE and deployment of applications via Intune
- Root cause Analysis and 3rd level support for M365 applications including Windows 11, Intune and M365 Security suite
- User and GPO management and management in Entra ID
- Migration of Office 2016 to Microsoft 365
- Strong understanding and experience in M365 M5 Advanced Security features
- Understanding of VBA Macros in Office applications
- Provide end user support as required
- Technical documentation and knowledge base articles for technical staff and end users
- Mentoring and upskilling level 1 technical support team members



## Your experience and qualifications

### Must have

- A minimum of 3 years' experience working and implementing Microsoft 365 applications
- Experience and in-depth technical understanding of deploying and upgrading to Windows 11
- Configuring and setup of Intune for Device and Mobile management
- Strong technical experience in configuring and implementing Microsoft 365 applications
- Good understanding of MS Office applications including Macros
- Technical understanding of the Microsoft 365 E5 Security Suite

### Nice to have

- Relevant Microsoft 365 certification
- Previous experience with Microsoft 365 PowerApps
- ITIL certification
- MS Teams calling
- Active Directory administration experience

## ASX values

We put the market first

We stand up for what's right

We achieve more together

We drive positive change

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