



# Officer– Trading Operations (LM11369)

Sydney, New South Wales, Australia (Hybrid)

## ASX: Powering Australia's financial markets

### Why join the ASX?

When you join ASX, you're joining a company with a strong purpose – to power a stronger economic future by enabling a fair and dynamic marketplace for all.

In your new role, you'll be part of a leading global securities exchange with a strong brand. We are known for being a trusted market operator and an exciting data hub.

Want to know why we are a great place to work, visit our [careers page](#) to learn more.

### We are more than a securities exchange!

The ASX team brings together talented people from a diverse range of disciplines.

We run critical market infrastructure, with 1 in 3 people employed within technology. Yet we have a unique complexity of roles across a range of disciplines such as operations, program delivery, financial products, investor engagement, risk and compliance.

We're proud of the diversity of our organisation and the culture of inclusion that all our people help to build every day. Our employee-led groups are known for celebrating cultural and religious events, championing LGBTIQ+ inclusion, inspiring giving and volunteering, promoting gender equality, and wellbeing. We are an Employer of Choice for Gender Equality (WGEA) and a member of the Champions of Change Coalition for the advancement of gender equality in Australia.

### About the team:

Market Operations sits within the Markets group and consists of Trading Operations, Clearing Operations, Market Announcement and Market Surveillance. Our team manages the ASX Trade and ASX 24 markets 24 hour team, ensuring we are meeting our licence obligations while providing support to market participants, regulators and internal stakeholders.

### What you will be doing:

- Operate and monitor the markets on a 24 hour rotational shift structure, understanding the daily processes and key checkpoints throughout a trading day
- Provide a high level of customer service and escalate issues where necessary
- Complete daily checklist tasks with minimal supervision
- Understand the regulatory obligations for Trading Operations and determine when issues require escalation



- Working toward becoming a SME and looking for opportunities to upskill and improve knowledge of the workings of the ASX Trade and Trade24 markets
- Engage and service a diverse range of stakeholders inclusive of brokers, custodians, clearing participants, investment counterparties, system vendors, compliance officers and regulators
- Understand and ensure compliance with our license obligations and regulatory reporting requirements, including potential FOT issues
- Collaborate with internal teams to contribute to strategic initiatives that improve client service, optimize processes, and achieve operational efficiencies
- Maintain a high level of market awareness through media monitoring, analysing trends, and identifying potential risks
- Demonstrate the ASX Values: We put the market first; We stand up for what's right; We achieve more together; We drive positive change

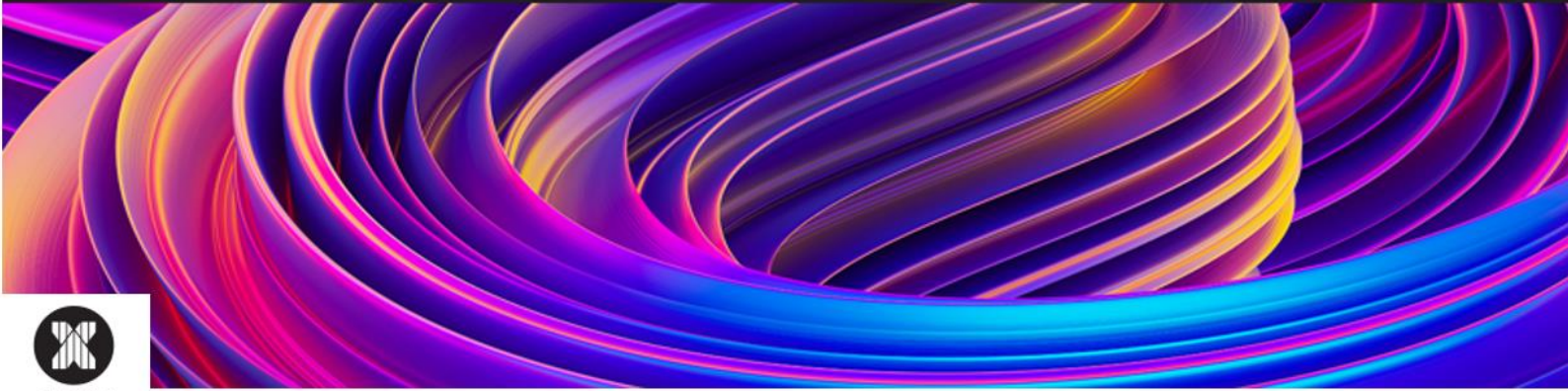
### What you will bring:

#### Must have

- Excellent verbal, written, presentation and communication skills, with strong interpersonal skills and ability to build and maintain relationships with stakeholders
- Gained an understanding of the Australian Equity or Derivatives market
- Attention to detail – understands the importance of getting things right
- Agile, Adaptable & Resilient – able to manage change and be positive
- Intellectually Curious – demonstrates a commitment to on-going learning
- Analytical Thinker – detail orientated, methodical and guided by structure and process; seeks to deliver efficiency
- Decisive Communicator – clearly articulates recommendations to management and keeps calm under pressure
- Team Player – actively builds and maintains relationships; respectful, considerate, ethical and behaves with integrity
- Work a 24hr rotating roster, covering the hours of the ASX Trade and Trade24 markets

#### Nice to have

- Knowledge of Participant systems, operations and connectivity models across Front, Middle or Back Office environments
- Previous exposure to listed products or ASX Operating Rules.



We make hiring decisions based on your skills, capabilities and experience, and how you'll help us to live our values. We encourage you to apply even if you don't meet all the criteria of this role. If you need any adjustments during the application or interview process to help you present your best self, please let us know.

At ASX Group, our diverse workforce is essential to build and maintain a fair and dynamic marketplace. We support flexible working and offer hybrid working options. Even if our roles are advertised as full-time, we encourage you to apply if you are interested in part-time or other flexible working arrangements.

We will arrange for successful candidates to have background checks, including reference and police checks completed as part of the on-boarding process.

*Recruitment Agencies: ASX does not accept any unsolicited agency resumes and will not be responsible for any fees related to unsolicited resumes.*